



STUDENT HANDBOOK 2025-26

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Hoff-Barthelson Music School

Welcome to Hoff-Barthelson

Thank you for choosing Hoff-Barthelson, one of Westchester's most treasured cultural institutions, for your musical education and artistic growth. For more than seventy-five years, our School has proudly fostered a rich tradition of musical excellence, nurturing exceptional talent, and inspiring a lifelong passion for music.

Our distinguished faculty, composed of some of the region's most accomplished musicians and educators, provides outstanding instruction and mentorship. They bring a wealth of experience and a passion for teaching, ensuring every student receives the highest quality musical education.

In this Student Handbook, you will find important information about our curriculum, guidelines, and the various opportunities available to you. Please take the time to read it thoroughly—it's designed to help you navigate our programs and make the most of your experience at Hoff-Barthelson.

We welcome you to our musical family and look forward to a year of growth, discovery, and remarkable achievements together!

Warmly,

Sincerely,

Gabriella Sanna
Executive Director

Hoff-Barthelson Music School

25 School Lane, Scarsdale, New York 10583 • 914-723-1169 • www.hbms.org • hb@hbms.org

Conditions of Enrollment

Please find the HBMS Conditions of Enrollment [here](#).

The Conditions of Enrollment cover essential HBMS policies related to payment, cancelled or missed lessons, make-up lessons and classes, withdrawals and refunds, and the School's Media Release and Waiver. Accepting these Conditions is a mandatory part of our registration process.

2025-2026 School Calendars

All HBMS calendars can be found [here online](#).

- [Academic Year Calendar including the First and Last Days of the Semester](#)
Hoff-Barthelson's **Academic Year Calendar** is based on, but does not precisely replicate, the Scarsdale Public School calendar. The differences are necessary for us to ensure two sixteen-week semesters.
- [Calendar of Events](#)
Our [Calendar of Events](#) is updated throughout the year. This is the most accurate, up-to-date resource we have for programmatic and special events. It is searchable by keyword.
- [Workshops, Recitals, and Concerts for the Community](#)
Calendars of Informal Workshops, Teen Workshops, Adult Musicales, Recitals, and Concerts for the Community.
- [Classes offered in partnership with Scarsdale Adult School](#)

2025-26 Academic Year Quick Reference Calendar

- **Please note:** the information below is found on our [Academic Year Calendar](#).
Updates, if needed, will be sent to enrolled families by email and posted on the online calendar.

Opening Day: Monday, September 8, 2025

School will not be in session on the dates listed below.

- Labor Day – Monday, September 1, 2025
- Rosh Hashanah – Tuesday, September 23, 2025
- Yom Kippur – Thursday, October 2, 2025
- Columbus/Indigenous Peoples' Day – Monday, October 13, 2025
- Diwali – Monday, October 20, 2025 – Diwali
- Thanksgiving Recess – Wednesday, November 26, 2025 – Sunday, November 30, 2025
- Winter Recess – Tuesday, December 23, 2025 – Sunday, January 4, 2026
- Martin Luther King Jr. Day – Monday, January 19, 2026
- February Recess – Monday, February 16, 2026 – Sunday, February 22, 2026
- Spring Recess – Monday, March 30, 2026 – Sunday, April 5, 2026
- Memorial Day Weekend – Friday, May 22, 2026 – Monday, May 25, 2026
- Juneteenth – Friday, June 19, 2026

Code of Conduct

Hoff-Barthelson Music School's Code of Conduct is intended to set out certain basic minimum standards of behavior for all members of the School community, including, without limitations, Trustees, Faculty, Administration, Staff, Students, and Parents. [View or download the Code of Conduct.](#)

School Communications

All parents/guardians and adult students are required to subscribe to Hoff-Barthelson Music School's official communication channels, including the School's mailing list distributed via Constant Contact and the [ASAP Connected registration portal](#). These platforms are the primary means through which the School shares important information about schedules, programs, events, policies, billing, and emergency notifications.

Student Supervision

Student supervision outside of class or lesson time is the responsibility of parents/guardians.

Student Schedules

You may access schedule information for the HBMS students in your family at any time by logging into your family's [HBMS account](#) > select **Calendar** under **My Activities** > **select date range beginning September 8, 2025**, for School Year 2025-26. Should you need assistance logging in, please email studentservices@hbms.org.

Please update your or your child's account with a photo and ensure that all contact information is up to date and accurate.

Want to add lessons or a class after the school year has started? No problem! Just call [914-723-1169](tel:914-723-1169) or email registration@hbms.org – we'll be glad to help! Tuition is prorated for students starting lessons and/or classes after the year has begun.

Building and Office Hours

The buildings open at 9:00 am and close at 10:00 pm Monday through Friday and 8:30 am to 5:00 pm on Saturday, except for Saturday evenings when special events are scheduled. Offices are open from 9:00 am to 5:00 pm, Monday through Friday, and the Student and Faculty Services Department is also open on Saturdays from 9:00 am to 5:00 pm.

Weather and Emergency Closing Information

In the event of inclement weather or weather-related concerns, you will receive an email from the School. You may also:

- Check the home page of the [School's website](#).
- Call the School (914-723-1169) and listen to the outgoing message.
- Watch the scroll on [News 12 Westchester](#).
- Check <https://www.lohud.com/>.
- Visit our [Facebook Page](#) or [Instagram Page](#).

By mutual consent, faculty members and private lesson students may conduct online lessons during weather closings in lieu of a make-up lesson.

Making the Most of Your Hoff-Barthelson Experience

Support and Guidance for Students and Family Members

If you have questions about your own or your child's progress throughout the year, need advice about practice challenges, instrument choice, course offerings, or the "next right step" along the journey of musical growth, [Dean Chris Kenniff](#) and Associate [Dean April Johnson](#) are available for consultations and support! Please contact us at (914) 723-1169 and we will be happy to make an appointment for you, or you can make an appointment directly with a Dean [by clicking here](#).

Promptness = Progress

Please make every effort to arrive on time for lessons and classes, whether in-person or online. The minutes lost due to tardiness cannot be made up.

Bring everything that your teacher requires to each lesson. Valuable lesson and class time is often wasted because a music score or theory notebook has been left at home. For online instruction, please make every effort to prepare materials, your physical location, and all technology.

Be aware of the School's educational and performance programs – Performance Program, Progress Program, Musicianship and Composition Program, Orchestra Program, Chamber Music Program, Early Childhood Program, and more. Please see below in this handbook for more information, and please familiarize yourself with the School's offerings by reviewing the [online course catalog](#). Your private lesson teacher and our Deans are available to provide guidance and support about how to get the most out of these opportunities.

Musicianship Program

Our comprehensive, sequential musicianship program is designed to develop and deepen students' understanding of music. Instruction is provided in subject areas central to musical development: theory, aural skills, analysis, composition, improvisation, and more. The pairing of musicianship classes with private lessons greatly accelerates students' progress. *Need help selecting a musicianship class?* Please contact [Dr. Derek Cooper, Chair of the Musicianship and Composition Department](#).

Musicianship Class Attendance Requirements: Please note that students may not be permitted to continue in a musicianship class if absent for five weeks in succession. **Honors students** may not have more than two absences per semester for Musicianship classes or ensemble rehearsals.

Instrumental and Voice Classes, Clubs and Ensembles

An extensive array of classes, chamber, jazz, orchestral, and choral ensembles, group instrumental classes, and instrument clubs are offered to students of all ages and levels of development. For full details, view the School's [online course catalog](#).

Honors Program

Glen Kirchoff, Coordinator

The program is for talented students who are motivated and working up to their potential. Students must be 12 years or older; exceptions are made on occasion for a very gifted child. Students NEW to HB must be enrolled in the School's Comprehensive program for two semesters before being eligible for the program. This requirement is waived for students who have been recruited to HB by their private lesson instructor; these students may audition for the Honors Program without having been enrolled at HB for two semesters.

Detailed information on eligibility, audition requirements, participation requirements and more can be found [here](#).

Progress Program/Individual Learning Plans and Progress Reports

Students thrive when they have a clear understanding of their learning goals, receive consistent guidance and feedback, and benefit from an end-of-year assessment. The **Progress Program** at Hoff-Barthelson Music School is designed to ensure every student is working towards well-defined learning objectives and receives the support needed to achieve them.

The Progress Program Includes:

- **Individual Learning Plans (ILPs):** Teachers create personalized plans for each private lesson student, outlining their yearly learning goals and objectives. ILPs provide clear targets for learning, practice, and performance, helping students and families stay focused, engaged, and inspired. These plans are shared within the first five weeks of the school year, or within the first month for students enrolling through February 2026.
- **Weekly Lessons:** Your private lesson instructor plays a crucial role in your progress. Families, students, and teachers should maintain open, productive communication and collaborate to achieve excellent outcomes.
- **Performance Program:** Workshops, recitals, community concerts, special events, and masterclasses offer valuable opportunities to perform and receive feedback. Performing helps students gauge and celebrate their progress, while faculty feedback after these events adds significant value to their development.
- **Professional Advisement:** Students and families can access personalized advising from HBMS deans. This includes guidance on individualized courses of study, effective practice techniques, external performance opportunities, college applications, and more. For additional information, please contact [Christopher Kenniff, Dean](#).
- **End-of-Year Progress Reports:** Private lesson instructors and Musicianship Class instructors (for Upper Elementary through Adult Musicianship classes) provide formal, written feedback on student progress throughout the year.

Practice Partners

Learning an instrument is a **cumulative skill** that requires consistent, focused practice and patience. While often rewarding, practice can sometimes feel lonely or frustrating, especially for young students who might benefit from extra guidance between lessons or help organizing their practice time. Our talented high school students are ideal **Practice Partners**, ready to help younger students maximize their practice sessions.

Practice Partners are available for 30 minutes at a cost of \$15, or 45 minutes at a cost of \$22.50. Arrangements may be made on a recurring or a la carte basis. The parents and Partner will do their own scheduling and payment arrangements, and the School will act as matchmakers only. Parents interested in engaging a Partner should contact [Student and Faculty Services](#).

Accompaniment Service

Violin, viola, cello, bass, woodwind, brass, and voice students enrolled in the Comprehensive Program (K-12 and Adult) are entitled to periodic accompaniment during lessons, workshops (Informals, Teen, and Adult), Master Classes, and recitals, including graduation recitals. Students enrolled in the Suzuki Strings Program likewise have access to accompaniment.

Faculty are responsible for requesting accompaniment service. Accompaniment during private lessons will vary according to overall demand for accompaniment service.

Accompaniment services are coordinated by the Student and Faculty Services Department. The Accompaniment Program is overseen by [Dean Christopher Kenniff](#).

The School cannot provide accompaniment for students outside of the above-listed opportunities (e.g., we cannot pay for rehearsals with accompanists outside of lessons). However, students and their families may arrange to book accompanists for additional rehearsals. The procedure for doing this is as follows:

- The fee for HB families who wish to book rehearsals with accompanists during lessons and performances beyond those the School provides is \$80 per hour, billed in minimum increments of 15 minutes.
- As a first step, students/families should consult with their private lesson teacher about the need/desire to work with an accompanist outside of their weekly lessons.
- Upon securing the teacher's approval, the family and accompanist coordinate directly together, and families pay accompanists directly; the School does not have a role in scheduling or payment processing for these extra accompaniment services. If the student's regular accompanist is not available, the teacher should speak with the Dean regarding securing another accompanist.
- To book rehearsal space here at the School, the family and/or accompanist (or teacher) should contact [Student and Faculty Services](#). The School will provide space as available and the use of a piano at no charge, on a space-available basis during our regular operating hours. During the academic year, regular school activities, e.g., lessons, classes, ensemble rehearsals, recitals, etc., receive priority in accompanist's schedules, and the School cannot guarantee the availability of space.
- In the event rehearsal space is not available at the School, the family is responsible for securing suitable off-campus space (often a student's home) and piano and coordinating with the accompanist.

Performance Opportunities

We believe that all students should have the opportunity to perform in many different settings and urge faculty members to encourage all students to perform **at least once per semester**.

[Associate Dean April Johnson](#) oversees Hoff-Barthelson's **Performance Program**, comprising student recitals, performance workshops (*Informals* for students ages 5-12, *Teen Workshops* and *Adult Workshops*); Adult Musicales; and Master Classes. The schedule of Performance Program events is shared with all registered students/families weekly during the school year via the *This Week at HB* email newsletter.

Faculty sign up students for these opportunities (see descriptions below); Faculty recommend students to master classes, auditions, and other opportunities.

Informals and Teen Workshops are scheduled multiple times per week beginning in October. Students perform for peers and teachers in an informal setting without an audience or parents. Workshops provide ideal opportunities for students to iron out any "wrinkles" in performances prior to presenting them in recitals, develop confidence in their abilities, and share their musical ideas in a positive, supportive environment.

Student Recitals: Multiple recitals are presented each week beginning in October for students to perform before an audience of parents and friends.

Please note: It is mandatory that all students complete a workshop before a recital or performance. If necessary, a student may play for a Dean or the Executive Director in place of a workshop. Students may be required to play for more than one workshop to help ensure readiness for public performance.

New this year, families/students will sign themselves up for Performance Program events upon the teacher's recommendation; teachers must then provide approval.

Concerto Competition. Held in February, the concerto competition affords HBMS students the opportunity to audition for selection as soloists with one of the School's orchestras – Festival Orchestra or Chamber Orchestra.

Graduation Recitals (solo or shared): These may be presented at the end of the spring semester by high school seniors who are enrolled in private lessons. Invitations to enter the graduation recital date lottery to present a recital are emailed to graduating seniors in January.

Musicianship Classes: Musicianship classes are strongly recommended, and all students, from beginners to advanced, may perform in their musicianship classes. To schedule a performance, please provide your student with a note that includes the title of the work(s) that has (have) been prepared. Students should give this note to the musicianship instructor who will then schedule a class during which the student may perform.

Concerts for the Community: This series of student concerts is presented in nearby community venues including but not limited to nursing homes, hospitals, and retirement facilities. Concerts for the Community provide students with the unique opportunity to perform for people who might not otherwise have the pleasure of hearing music. They also promote our school, increasing awareness of our unique and high-quality opportunities for students of all ages. To inquire about participating, please contact StudentServices@hbms.org.

Family Concert: This special event provides a unique experience for families to enjoy playing together. If your students have family members, including siblings, parents, grandmothers, grandfathers, uncles, aunts, and cousins, who play an instrument, we encourage their participation in this annual event. Student Services will share information in advance about this event and how to sign up your students to participate.

Honors Program Recitals: See Honors Program on page 5.

Master Classes: Hoff-Barthelson has an annual series of master classes taught by renowned guest artists. Faculty nominate students to the Deans to perform in these classes.

Adult Performance Workshops provide a relaxed, supportive environment for adult students of all instruments and voice at beginning and intermediate levels. Through these workshops, adult students develop an understanding of the repertoire performed and of techniques for communicating ideas through music.

Adult Musicales: Adult group recitals are held for the enjoyment of adult students and their families.

Music of Our Time Festival: Scheduled for April 17-19, 2026, this Festival features music written in the past 50 years performed by large and small ensembles, students, and faculty members. The Festival features a variety of compositions, including original student works and pieces commissioned for the event. Repertoire selections must be approved by the Artistic Director.

Recital Dress and Demeanor

Non-Orchestral Recital Attire: Students' personal choice of recital attire is allowed. Nice casual, semi-formal, and formal attire are all acceptable. However, sneakers, jeans, sweatpants, sweatshirts, and shorts are not acceptable.

Orchestral Performance Attire: Concert attire – white shirts, black pants or skirts, dress shoes. No short skirts, please!

Recital Demeanor: We look forward to sharing the students' progress and musical achievements with you at our Student Recitals. **Please wait until the applause ends before entering or leaving a performance space during recitals, turn off cell phones and beepers, and do not use cameras with flash to photograph students during their performances.** This will allow performers and audience alike to maintain maximum levels of concentration. We strongly encourage students and parents not to leave a recital immediately following an individual performance, but to remain until the end of the recital and support the other student performers.

Please do not seat very young children in front rows; their normal movements are distracting to performers. If you think that your youngsters are unable to sit quietly for the entire program, please find seats near the back of the Auditorium, from which you may leave quietly if they become restless.

Food and drink are not permitted in recitals, concerts and master classes. Your cooperation is sincerely appreciated.

Recital Recording Service

High-definition archival recordings of student recitals offer a tremendous learning opportunity for students and provide a key instructional tool for faculty members. These recordings, stored in a private section of our [YouTube channel](#), may only be accessed with a link provided to participating students and their teachers. Prior to distribution, time stamps are placed in the description of each video to provide quick access to the relevant section(s). There is no charge to access these recordings; you are encouraged to review them during the student's next lesson as appropriate. Should a student wish to purchase an ultra-high-definition recording, they may do so for a modest fee.

Registering for Extra Lessons during the Academic Year

Currently enrolled students are encouraged to register for additional lessons – beyond the 32 included with their annual tuition – throughout the year. Our process is as follows:

1. The **student and their family and the instructor** discuss lesson arrangements to arrive on a proposed schedule for extra lessons.
2. The **Teacher** checks with the **Student and Faculty Services Manager** to be certain that a studio is available to accommodate the extra lessons and to make appropriate reservations.
3. The **teacher** contacts the **Registrar** (registration@hbms.org) to share extra lesson information: teacher, student, schedule, duration, and the number of lessons requested.
4. The **Registrar** then emails the student/family, copying the **Bursar** and the **Manager of Information Services**, confirming that the lessons requested can be provided, the schedule and cost of lessons.
5. The **Manager of Information Services** enters scheduled lessons into the School's registration system (ASAP) so that faculty members can be paid properly and sends confirmation to instructor and student/family. The **Bursar** invoices the family/student.
6. The **student/family** pays for the additional lessons online via credit card or e-check. (We can accept hardcopy checks upon request.)
7. **Lessons commence** as scheduled.

Summer at Hoff-Barthelson

[Learn about Summertime at HBMS](#)

Summer – new initiatives under consideration

We are developing several new summer offerings for precollege and adult students. Please contact [Dean Christopher Kenniff](#) if you have an idea for an intensive, workshop, or camp-like offering that will benefit our students and grow our school, to discuss.

Summer Arts Program

Spark your child's creativity and love of the arts! The Summer Arts Program blends music, movement, and visual arts for students in grades 1-9. Explore new instruments, participate in ensembles, and build foundational skills in a fun and supportive environment. Students at all levels participate in programs tailored to their individual needs and interests. Classes, workshops, and performance opportunities include instrumental classes, orchestra, wind ensemble, chorus, jazz, rock, world drumming, music technology instruction, chamber music, and more. Morning, afternoon, and extended day options are available.

Summer Musicianship Lab

Deepen your understanding of music theory and aural skills through engaging, hands-on instruction. This program offers a mix of independent learning, group discussions, and personalized guidance for students in grades 3 through 12.

Summer Advanced Placement Prep

Prepare for success in AP Music Theory with focused training in key concepts and aural skills. Designed for students preparing to take the HBMS Advanced Placement Theory Course, this program builds confidence and readiness for AP-level coursework.

Summer Lessons

Hoff-Barthelson's Summer Lesson program offers maximum flexibility, recognizing that summer is a time for both recreation and travel. Teachers set their own schedules, as do families, allowing students to register for as many or as few lessons as they like. Travel plans can easily be accommodated and lessons can take place on campus, online, or a combination of both. Whether students aim to continue their musical progress, explore new instruments, or refine their skills, Hoff-Barthelson's dedicated faculty members provide tailored lessons to meet each individual's goals. This flexible approach allows students to grow musically while seamlessly fitting into their summer routines.

Registering for Summer Lessons

Summer lessons begin when regularly scheduled spring semester private lessons end and continue until the start of the next school year. They occur on a schedule agreed upon by students and teachers and may be irregular to accommodate vacations and other events.

1. The **student and their family and the instructor** discuss lesson arrangements to arrive on a proposed schedule for extra lessons.
2. The **Teacher** checks with the **Student and Faculty Services Manager** to be certain that a studio is available to accommodate the extra lessons and to make appropriate reservations.
3. The **teacher** contacts the **Summer Lessons Coordinator** (summerlessons@hbms.org) to share summer lesson information: teacher, student, schedule, duration, and the number of lessons requested.
4. The **Summer Lessons Coordinator** then emails the student/family with a link to process payment.
5. Once payment has been made, the **Manager of Information Services** enters scheduled lessons into the School's registration system (ASAP) so that faculty members can be paid properly and sends confirmation to instructor and student/family.
6. **Lessons commence** as scheduled.

NYSSMA Auditions

NYSSMA applications and general information are available at the students’ academic schools. A NYSSMA repertoire and requirements book for use by HBMS employees may be found in the Copy Room attached to the wall. Please note that while HBMS teachers are encouraged to support students in their preparation for NYSSMA auditions, NYSSMA is not a formal offering of HBMS.

Music and Materials Service

Music and materials fees (\$60 per semester) cover the cost of all music and materials needed for classes, lessons, clubs, and ensembles. These materials are accessible to our teachers to provide to you/your children when they are needed enabling continuity in instruction and saving you the time and trouble of shopping. The fee also covers software licenses for students in our Musicianship Lab, Music Technology, and Composition classes.

Music Resource Center

The Music Resource Center (formerly the Music Library) is located on the second floor. The Music Resource Center is a quiet zone, reserved for students doing homework.

Financial Aid

Eligibility: Hoff-Barthelson Music School welcomes need-based financial aid applications for students of all ages and levels of advancement for the 2025-26 School Year from families with household incomes up to four times (400%) of New York State’s 2025-26 Reduced Price Lunch Eligibility.

Visit our [Financial Aid Page](#) to learn more and apply. Questions may be addressed to Student and Faculty Services at 914-723-1169 or studentservices@hbms.org.

Parking Rules and Regulations

Please make every effort to park in the HB parking lot. If the lot is full, parking is permitted on the Music School side of School Lane for two hours only, from 8:00 am - 6:00 pm daily. **Please be considerate and obey parking signs; do not park in the no parking/no standing zones near the driveway exit and do not block our neighbors' driveways.**

Vehicles may not be left unattended in the driveway at the main entrance to the School, and no one may park a vehicle with the motor idling while waiting for students.

Your cooperation is appreciated!

Lockwood Road-North 2 hours 8:00 am to 6:00 pm every day From Church Lane South to a point 150 feet west of School Lane	Lockwood Road-South 1 hour 8:00 am to 6:00 pm every day From School Lane to Church Lane South	Lockwood Road-West 1 hour 8:00 am to 6:00 pm every day From Popham Road to a point 150 feet west of School Lane
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Non-Discrimination Policy

Hoff-Barthelson Music School admits students of any race, creed, color, national and ethnic origin, sex, marital status, sexual orientation, gender identity, or disability to all the rights, privileges, programs and activities generally accorded or made available to students at the School. The School does not discriminate on the basis of these factors in administration of its educational policies, admissions policies, financial aid and loan programs, and music instruction and other school-administered programs. Hoff-Barthelson Music School is wheelchair accessible.

Diversity, Equity, and Inclusion Policy

Hoff-Barthelson Music School is committed to being a diverse, equitable, and inclusive community that is welcoming to all. We strive to achieve diversity across all aspects of the school. We aspire to offer our students a diverse range of classes and to expand the repertoire studied and performed, so that our curriculum and programming clearly reflect our values of diversity and inclusivity.

We follow principles of equity and endeavor to implement fair and just practices so that all members of our community can thrive.

We work to create an inclusive environment where all community members feel visible, empowered, and welcome, no matter their race, gender, religion, sexual orientation, ethnicity, nationality, socioeconomic status, language, age, religious commitment, political perspective, or physical, developmental, or intellectual ability.

HBMS will be intentional in its efforts to meet these goals and will aim for continuous improvement.

Lost and Found

Kindly label all students' music, texts, assignment books, instrument cases, and other personal items. To inquire whether a lost article has been found, please contact Lucy Rosenberg, office manager, at lrosenberg@hbms.org or (914) 902-0709, Monday – Friday, 9:00 am – 5:00 pm.

Administrative Staff

Name	Position	Room	Ext
EXECUTIVE OFFICE			
Gabriella Sanna	Executive Director	202	721
DEANS			
Christopher Kenniff	Dean	208	719
April Johnson	Associate Dean	203	716
PROGRAM DIRECTORS			
Derek Cooper	Musicianship and Composition	303	720
Leandro Gazineo	Orchestral Programs	n/a	n/a
Laura Giannini	Chamber Music Program	n/a	722
Donna Elaine and Rie Matsumoto	Summer Arts Program	n/a	259
STUDENT AND FACULTY SERVICES/REGISTRATION			
Elizabeth Engel	Registrar	203	718
Terry Wager	Student and Faculty Services Manager	Business Office	703
Mike Nelson	Manager of Information Services	Business Office	710
FINANCE			
German Rodriguez	Director of Finance	205	704
Silvina Mottura	Bursar	205	708
DEVELOPMENT			
Alex Villari	Development Director	N/A	706
Mary Ann Riad	External Relations and Development Coordinator	Business Office	712
MARKETING			
Patrick Cacciola	Director of Marketing and Communications	201	707
Derek Cooper	Social Media Coordinator	303	720
SPECIAL EVENTS			
Mike Nelson	Director of Special Events	Business Office	710
OFFICE AND BUILDING MANAGEMENT			
Lucy Rosenberg	Office Manager	201	709
Glen Kirchoff	Building Manager, Piano Consultant, Honors Program Coordinator	N/A	N/A
Fredy Gomez	Custodian	N/A	N/A
Hector Gomez	Custodian	N/A	N/A
RECEPTION (for general reception questions please email reception@hbms.org .)			
Jennifer Petrocelli	Receptionist Coordinator	Main Desk	169
Fran Naughton	Receptionist	Main Desk or HH 169 or 124	
Melissa Urena	Receptionist	Main Desk or HH 169 or 124	

Instrument Suppliers and Maintenance

Please note: The dealers listed are generally reliable as to prices and service. Hoff-Barthelson, however, does not endorse or guarantee any particular dealer.

Unless you are thoroughly conversant with the current instrument market, you would be well-advised to have your teacher counsel you on the rental or purchase of an instrument, or to take the instrument on approval so that your teacher may advise you.

If possible, avoid giving an instrument to a repair person that has not been recommended, especially if the instrument is valuable. Your teachers are the best source of advice in such matters.

PIANOS

Allegro Pianos

800-968-9250 / 203-968-8888

1068 Long Ridge Rd., Stamford, CT 06903

www.allegropianos.com

allegro@allegropianos.com

Beethoven Pianos *

212-765-7300

36-13 36th Ave. Astoria, NY 11106

www.beethovenpianos.com

info@beethovenpianos.com

Drasche Pianos (Service, tuning, rebuilding)

212-877-7535

215 W. 90th St., New York, NY 10024

www.draschepianos.com

steve@draschepianos.com

Pro-Piano *

212-206-8794

47-32 32nd Pl., 2nd Floor, Long Island City, NY 11101

(appt. only) www.propiano.com

ricard@propiano.com

Steinway & Sons *

800-783-4692 / 718-721-2600

One Steinway Place, Astoria, NY 11105

www.steinway.com

info@steinway.com

White Plains Piano & Organ Company

914-761-7200

wppiano.com

appiano@aol.com

PIANO TUNERS

Jerome D. Cohen - 201-934-9081

Stephen Eriksson - 718-387-7501

David Skolnik - 914-231-7565

Steinway & Sons - 718-721-2600

STRING INSTRUMENTS

Amadeus Strings *

845-486-7617

105 Wennington Dr., Poughkeepsie, NY 12603

www.amadeus-strings.com

info@amadeus-strings.com

Ardley Musical Instruments *

914-693-6639

120 Saw Mill River Rd., Hastings-on-Hudson, NY 10706

www.ardsleymusic.com

DZ Strad Violin Shop *

914-831-7415

60 S. Lexington Ave., White Plains, NY 10606

www.dzstrad.com

Eduardo Echeverria

845-627-1844

12 Oakwood Rd., Bardonia, NY 10954

Johnson String Instruments *

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